



Tallahassee Fire Protection District Minutes of the Board of Directors

Date: September 8, 2025

Location: In-person @ TFPD Main Station

Meeting Type: Regular Meeting

Purpose: To discuss agenda items for the regular monthly Board of Directors Meeting

Call to Order

Bradley Nelson called the Meeting to order at 2:01 p.m. on September 8, 2025

Roll Call

Directors Present: Bradley Nelson, Carol Zimney by phone, Leigh Bohannon, Kristen Sanders, Ceila Dvorak. A quorum is present.

Directors Absent: None

Firefighters/Volunteers Present: Chief Mark Norris was out on a call,

Public Present:

Board Consultant: None

Public Input

No members of the public had any questions or input.

Secretary's Report

Motion: It was moved by Bradley Nelson and seconded by Kristen Sanders to approve the Regular Board Meeting Minutes of August 11, 2025. There were no responses to the request for discussion. The Motion was voted upon and carried unanimously.

Treasurer's Report

Leigh Bohannon reflected in her report the following:

1. The District increased its cash position before reserves this month to \$428,938.53. The QB checking account cash balance, before reserves, as of July 31, 2025 was \$413,961.
2. Discuss budget revision.

The Board discussed and increase to the budget.

Motion: It was moved by Bradley Nelson and seconded by Celia Dvorak to approve the Treasurer's Report for August 11, 2025. The Motion was voted upon and carried unanimously



Tallahassee Fire Protection District

Minutes of the Board of Directors

Operations Report

Incidents: 14 Incidents in August, 97 total incidents for 2025 (137 - 2024, 136 - 2022, 147 - 2021, 146 - 2020) - See accompanying response reports.

Response Times: Average Arrival Times: 13:21 minutes:seconds for the month
18:08 minutes:seconds YTD average 2025

Membership: 10(-1) Active Responders, 1(0) Probationary, 9(0) Deployable Resources

Projects and Training Events (2025)

- 2025-02-15 AHA CPR/AED
- 2025-02-24 Wildland Division "Critical 40"
- 2025-05-14 AutoX
- 2025-07 Technical Ropes Rescue I/II

Non-Monetary Donations & Grants Awarded:

- DFPC Wildland Packs & Shelters
- DFPC MSA SCBA, Masks & Bottles
- DOI Slide on skid units awarded
- CSP 10 APX6000 Radios
- SIPA Grant for Starlinks & Laptops

Deployments:

- CY25 NCF Incident Support
- Jenkins Creek
- CODY
- Camp House
- BUCK
- 2025 Northern Region Preposition
- 2025 Delta Area Preposition
- SEVEN SPRINGS
- Trout



Tallahassee Fire Protection District Minutes of the Board of Directors

Operations Open Discussion:

Operations report was relayed by Brad Nelson as Chief Mark Norris was on a call.

The Board discussed an engine boss

Motion: It was moved by Bradley Nelson and seconded by Leigh Bohannon to approve the Operations Report for August 11, 2025. The Motion was voted upon and carried unanimously.

President's Report

The Board discussed the photos that Kevin Colvin sent regarding County Road 2 Fire Station.

Brad contacted someone to mow County Road 2 Fire Station.

The Board discussed sending a demand letter to Dominic Manly and Ty Bomgardner for repayment of \$2,000 paid towards training and they did not full fill the 1 year requirement.

The Board discussed looking to find an event coordinator to coordinate fund raising functions and monthly training sessions.

The Board was informed that the audit is in the last stage.

Old Business

None

New Business

Candy Marzec contacted the Tallahassee Fire Department to see if the Tallahassee Fire Department could clean out culvers in Pine Vista North and South as a training exercise.

Jim Rice is going to take a look and see if this can be accomplished.

Jim Rice did go an look at the culvers. One was collapsed and has to be fixed.

A suggestion was made to maybe have a breakfast fundraiser with breakfast burritos.

Next Public Meeting

The next regular TFPD Board Meeting is scheduled for Monday October 13, 2025, at 2:00 p.m. at the Main Station.



Tallahassee Fire Protection District Minutes of the Board of Directors

Motion to Adjourn

It was moved by Bradley Nelson and seconded by Kristen Sanders to adjourn the meeting at 2:55 p.m. The Motion was voted upon and carried unanimously.

Respectfully submitted,

Carol Zimney, Secretary to the Board

Operations Summary Report - August 2025

Incidents:

- **14** Incidents this month, **97** total incidents for **2025** (137 - 2024, 107 - 2023, 136 - 2022, 147 - 2021, 146 - 2020) - **See accompanying response reports.**

Response Times:

- Average Arrival Times: **13:21** minutes:seconds for the month / **18:08** minutes:seconds YTD average **2025**

Membership:

- 10(-1) Responders, 1() Probationary, 9() Deployable Resource,

POA/HOA Meetings;

-

Projects & Training Events(2025);

- 2025-02-15 AHA CPR/AED
- 2025-02-24 Wildland Division "Critical 40"
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Tallahassee Fire Protection District Average Response Time Report

Average Response Time	Total Calls	Total Response Time (Alarm to EnRoute)
04m:36s	13	00m:00s

Average Arrival Time	Total Calls	Total Arrival Time (EnRoute to Arrival)
13m:21s	11	02h:27m:00s

Average Call Length	Total Calls	Total Time (Alarm to InService)
44s	14	10h:26m:00s

Longest Response	Shortest Response
22m:00s	0s



Tallahassee Fire Protection District
Call Attendance Report by Date
8/1/2025 - 8/31/2025

Name	EMS (7)	Fire (0)	Motor Vehicle & Traffic (7)	Mutual Aid Given (0)	Rescue (0)	Special Duty (0)	Work Detail (0)	Total (14)
James Rice	6 (85.7)	0	4 (57.1)	0	0	0	0	10 (71.4)
John Maddox	1 (14.3)	0	2 (28.6)	0	0	0	0	3 (21.4)
Gregory Cook	1 (14.3)	0	2 (28.6)	0	0	0	0	3 (21.4)
Laurie Inman	3 (42.9)	0	0	0	0	0	0	3 (21.4)
Toby Bryant	0	0	2 (28.6)	0	0	0	0	2 (14.3)
Allan Reece	0	0	1 (14.3)	0	0	0	0	1 (7.1)
George Reichert	0	0	1 (14.3)	0	0	0	0	1 (7.1)
Cindy Howard	0	0	0	0	0	0	0	0
John Devine	0	0	0	0	0	0	0	0
Jonathon Blome	0	0	0	0	0	0	0	0
Kymerleigh Dolan	0	0	0	0	0	0	0	0
Jennifer Judd	0	0	0	0	0	0	0	0
Mark Norris	0	0	0	0	0	0	0	0
Jennifer Norris	0	0	0	0	0	0	0	0
Cassandra Kolshak	0	0	0	0	0	0	0	0
CSP Door Code	0	0	0	0	0	0	0	0
William Sullivan	0	0	0	0	0	0	0	0
Brian Gardiner	0	0	0	0	0	0	0	0
Joy Dutton	0	0	0	0	0	0	0	0
Amanda Schleicher	0	0	0	0	0	0	0	0



Tallahassee Fire Protection District
Call History Report by Date
8/1/2025 - 8/31/2025

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Fri 08/01/2025 23:40	Motor Vehicle & Traffic	93	622 No incident found on arrival at dispatch address	86 Investigate	MM258 US Highway 50	1	00:51
Mon 08/04/2025 16:11	Motor Vehicle & Traffic	94	550 Public service assistance, other	70 Assistance, other	MM11 Colorado Highway 9	1	00:01
Sat 08/09/2025 15:55	EMS	95	300 Rescue, EMS incident, other	30 Emergency medical services, other	41687 US Highway 50	2	00:57
Tue 08/12/2025 17:55	Motor Vehicle & Traffic	96	550 Public service assistance, other	70 Assistance, other	MM7 Colorado Highway 9	2	00:10
Tue 08/12/2025 18:43	EMS	97	661 EMS call, party transported by non-fire agency	81 Incident command	767 Dave DR	3	01:41
Fri 08/15/2025 15:14	Motor Vehicle & Traffic	98	132 Road freight or transport vehicle fire	11 Extinguishment by fire service personnel	US Highway 50	4	01:28
Sun 08/17/2025 16:36	EMS	99	622 No incident found on arrival at dispatch address	86 Investigate	MM257 US Highway 50	1	00:40
Mon 08/18/2025 07:07	Motor Vehicle & Traffic	100	622 No incident found on arrival at dispatch address	86 Investigate	MM2 County Road 3	1	00:20
Mon 08/25/2025 09:35	EMS	101	300 Rescue, EMS incident, other	70 Assistance, other	254 Gribble DR	1	00:37
Mon 08/25/2025 14:35	EMS	102	300 Rescue, EMS incident, other	70 Assistance, other	254 Gribble DR	1	01:03
Tue 08/26/2025 20:17	Motor Vehicle & Traffic	103	611 Dispatched & canceled en route	93 Cancelled en route	MM5 Colorado Highway 9	2	00:05
Fri 08/29/2025 23:19	Motor Vehicle & Traffic	104	611 Dispatched & canceled en route	93 Cancelled en route	Autumn Creek DR	1	00:41
Sat 08/30/2025 11:58	EMS	105	321 EMS call, excluding vehicle accident with injury	31 Provide first aid & check for injuries	Harvey W US Highway 50	2	01:09
Sat 08/30/2025 20:10	EMS	106	321 EMS call, excluding vehicle accident with injury	70 Assistance, other	Colorado Highway 9	1	00:43

Total calls for EMS:	7	
Total calls for Fire:	0	
Total calls for Motor Vehicle & Traffic:	7	
Total calls for Mutual Aid Given:	0	
Total calls for Rescue:	0	
Total calls for Special Duty:	0	
Total calls for Work Detail:	0	
Total calls:	14	Avg. Call Attendance: 1.64
Total Time:	10:26	



Tallahassee Fire Protection District Average Response Time Report

Average Response Time	Total Calls	Total Response Time (Alarm to EnRoute)
12m:05s	94	18h:57m:11s

Average Arrival Time	Total Calls	Total Arrival Time (EnRoute to Arrival)
18m:08s	87	01d:02h:17m:54s

Average Call Length	Total Calls	Total Time (Alarm to InService)
02h:19m:00s	97	09d:09h:23m:00s

Longest Response	Shortest Response
10h:01m:00s	0s



Tallahassee Fire Protection District
Call Attendance Report by Date
1/1/2025 - 8/31/2025

Name	EMS (34)	Fire (17)	Motor Vehicle & Traffic (35)	Mutual Aid Given (7)	Rescue (1)	Special Duty (3)	Work Detail (0)	Total (97)
James Rice	19 (55.9)	6 (35.3)	23 (65.7)	5 (71.4)	1 (100.0)	2 (66.7)	0	56 (57.7)
Allan Reece	9 (26.5)	8 (47.1)	12 (34.3)	5 (71.4)	0	0	0	34 (35.1)
Mark Norris	8 (23.5)	10 (58.8)	9 (25.7)	2 (28.6)	0	2 (66.7)	0	31 (32.0)
Toby Bryant	10 (29.4)	5 (29.4)	11 (31.4)	2 (28.6)	1 (100.0)	0	0	29 (29.9)
Laurie Inman	8 (23.5)	3 (17.6)	13 (37.1)	1 (14.3)	1 (100.0)	1 (33.3)	0	27 (27.8)
John Maddox	7 (20.6)	5 (29.4)	10 (28.6)	2 (28.6)	0	0	0	24 (24.7)
William Sullivan	4 (11.8)	5 (29.4)	7 (20.0)	2 (28.6)	0	1 (33.3)	0	19 (19.6)
Gregory Cook	5 (14.7)	2 (11.8)	5 (14.3)	1 (14.3)	0	0	0	13 (13.4)
George Reichert	1 (2.9)	1 (5.9)	2 (5.7)	0	1 (100.0)	0	0	5 (5.2)
Brian Gardiner	1 (2.9)	1 (5.9)	1 (2.9)	1 (14.3)	0	0	0	4 (4.1)
Cindy Howard	0	0	0	0	0	0	0	0
John Devine	0	0	0	0	0	0	0	0
Jonathon Blome	0	0	0	0	0	0	0	0
Kyberleigh Dolan	0	0	0	0	0	0	0	0
Jennifer Norris	0	0	0	0	0	0	0	0
Joy Dutton	0	0	0	0	0	0	0	0
Cassandra Kolshak	0	0	0	0	0	0	0	0
CSP Door Code	0	0	0	0	0	0	0	0
Jennifer Judd	0	0	0	0	0	0	0	0
Amanda Schleicher	0	0	0	0	0	0	0	0



Tallahassee Fire Protection District

Call History Report by Date

1/1/2025 - 8/31/2025

Date	Type	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Sat 08/30/2025 20:10	EMS	106	321 EMS call, excluding vehicle accident with injury	70 Assistance, other	Colorado Highway 9	1	00:43

Total calls for EMS:	34	
Total calls for Fire:	17	
Total calls for Motor Vehicle & Traffic:	35	
Total calls for Mutual Aid Given:	7	
Total calls for Rescue:	1	
Total calls for Special Duty:	3	
Total calls for Work Detail:	0	
Total calls:	97	Avg. Call Attendance: 3.73
Total Time:	225:23	