



Tallahassee Fire Protection District Minutes of the Board of Directors Special Meeting November 6, 2022

David Levy called the Special Meeting to order at 1:00 p.m., on November 6, 2022.

Directors Present: David Levy, Christopher Parker, Tamara Becht, Judy Schmidt
(In person @ TFPD Main Station) A quorum is present.

Directors Absent: Kristen Sanders (Excused Absence)

Firefighters/Volunteers Present: Chief Mark Norris (Via Teleconference)

Public Present: Kathie Levy

Purpose of Special Meeting:

To review and accept the proposed 2nd Amendment to the FY 2022 District Budget and to review and accept the proposed FY 2023 District Budget.

PUBLIC INPUT:

No members of the public offered discussion.

ADMINISTRATIVE ISSUES:

Motion: It was moved by David Levy and seconded by Judy Schmidt to amend the FY 2022 District Budget and that the Draft 2nd Amendment to the FY 2022 District Budget be accepted by the Board.

Chris began discussing the proposed budget amendment. The amendment is needed to adjust for the districts upcoming expenses and decreased Mill Levy.

Chris mentioned the following items that affect the budget causing the need for the amendment:

- The Board agreed in last month's meeting to increase the stipends. This added an additional \$40k in expenses to the budget.
- The Chief's salary was increased causing an additional \$18,315 to the budget
- Chris mentioned the decrease in Mill Levy by \$14,000 negatively affected the revenue while overall costs are up 8.5%
- Chris stated \$27,874 were paid out in deployment expenses
- A truck needed \$12,941 in repairs

Considering the above changes an amendment is necessary before the end of the year.

Budget Summary (Revenues section):

- Deployment income was received changing the budgeted total to \$ 254,386
- The county reimbursed the district for the truck and Lifepak offsetting the expense of \$55k
- Donations were down by \$2755
- Total revenue changed from the 1st amendment total by \$165,520

Chris discussed the Expenses section:

- Operations costs increased by \$130,183 changing the budgeted amount to \$449,000
- Capital Projects included the Lifepak, which was reimbursed, and was adjusted to \$30k
- The emergency reserve (Tabor) increased by \$4193 changing the total budgeted amount to \$17,070

Chris stated the district can only budget revenue from the Property Tax (down 6%) and Specific Ownership Tax. He stated that the budget will not allow for both an increase in Stipends and a new truck. The new truck, that had a budget amount of \$45k, was tentatively approved by the Board at a previous meeting, however the purchase of it will need to be delayed until next year to stay within the budget.

Dave Levy agreed that the purchase of a new truck will need to wait until 2023 considering the recent changes to the budget. All board members present agreed that the purchase of a new truck will need to be delayed until 2023.

Chris will make the necessary changes discussed above by the Board for the proposed 2022 budget and will email it to everyone.

There were no responses to the request for additional discussion. The Motion was voted upon, and it passed unanimously.

Motion: It was moved by Dave Levy and seconded by Judy Schmidt to change the stipend pay to show a 25% increase making the maximum \$62.50, thus changing the overall stipend budget to \$40k.

Discussion of the stipend increase was discussed. Chief Norris stated that most are not at the highest level of reimbursement per shift and the full budget allocated would not be met. Discussion ensued regarding whether the stipends still be doubled or increased by half considering the budget and Mill Levy decrease. It was decided that the stipends would be increased 25% rather than a 100% increase as the Motion previously stated in October's BOD meeting.

There was no other discussion, and the motion was voted upon, and it passed unanimously.

Motion: It was moved by David Levy and seconded by Tamara Becht to amend the FY 2023 District Budget and that the draft to the FY 2023 District Budget be accepted by the Board.

Continued discussion of a Proposed FY 2023 District Budget: Chris has already met with Chief Norris, and they discussed Operations budgeted numbers. Chris began discussing the FY 2023 Budget Summary spreadsheet.

David Levy made note for the meeting minutes that Christopher Parker presented the proposed FY 2023 budget to the Board prior to the October 15th deadline. The Board decided not to accept the budget until the Mill Levy numbers were received.

Chris stated that in light of the changes for the proposed FY 2022 budget those numbers would then change the proposed FY 2023 budget.

Budget Summary (Revenues section):

- Chris adjusted the Property Tax Revenue to \$228,982
- Donations were decreased to \$5000
- Chris and Chief Norris agreed to \$7,500 for Response Income In-District.
- We believe there will be Deployments Out-of-District, but we do not know for sure so that section will not show a budgeted amount.
- This brings the total revenue amount to \$380,112

Chris then began discussing the Expenses section:

- For Administration, Chris kept the \$98,085 total
- For Operations, Chris decreased the total based on the cuts made in the previous discussion above for 2022 for a budgeted total of \$211,333
- For Capital Projects, this was removed as the Lifepak already purchased and reimbursed.

Chris will update his spreadsheets with all the suggested changes made previously during this meeting and email the Board.

There were no other items for discussion. The Motion was voted on and passed unanimously.

A Public Hearing will be held before the regularly scheduled BOD meeting on November 14, 2022 for the adoption of the 2nd Amendment to the FY 2022 District Budget and for the adoption of the FY 2023 District Budget

NEXT PUBLIC HEARING & MEETINGS:

- Public Hearing & Board of Directors – Monday, November 14, 2022 to be held at the TFPD Main Station at 2pm.

MOTION TO ADJOURN:

It was moved by Dave Levy and seconded by Judy Schmidt to adjourn the meeting at 1:47 p.m. The Motion was voted upon and carried unanimously.

Respectfully submitted by Tamara Becht, Secretary to the Board