



Tallahassee Fire Protection District Minutes of the Public Hearing & Board of Directors Special Meeting August 31, 2022

David Levy called the Public Hearing/Special Meeting to order at 2:00 p.m., on August 31, 2022.

Directors Present: David Levy, Cynthia Boyle, Christopher Parker, Tamara Becht and Kristen Sanders (In person @ TFPD Main Station) A quorum is present.

Directors Absent: None

Firefighters/Volunteers Present: Chief Mark Norris (By teleconference)

Public Present: None

Purpose of Special Meeting: To hold a Public Hearing to adopt the FY 2022 Budget Amendment (1st Revision) and to discuss the proposed FY 2023 District Budget.

PUBLIC INPUT:

No members of the public were present.

NOTE: TFPD Notice of Public Hearing was posted on the TFPD website on 08-09-2022, published in the Canon City Daily Record on 8-25-2022 (with the publisher's affidavit of publication received), and a copy of the proposed amendment has been available at the Fremont County Clerk's Office since 08-24-2022. No members of the public chose to address the Board concerning this Public Hearing on amending the 2022 District Budget.

Cindy mentioned that per Kathryn (legal counsel) going forward, any public postings can be posted at the TFPD Main Station instead of the Fremont County Clerk's Office.

TREASURER'S REPORT:

Public Hearing on the Adoption of the 1st Amendment to FY 2022 District Budget:

Corrections to the Budget Amendment Summary dated 08/16/2022: Cindy stated that due to errors in the Budget Amendment Summary that was accepted at the August 17 Special Meeting, the following corrections were made:

- Prior year carryover amount was corrected.
- TABOR amount was corrected.
- Formula errors were corrected.

These corrections were not substantive and did not change any of the new budget numbers (either Revenues or Expenses); nor the appropriations amount which were made public.

The corrected Budget Amendment Summary was accepted by the Board and will show "FINAL 08/31/2022" in the heading.

Motion: It was moved by David Levy and seconded by Tamara Becht to approve Resolution 2022-013 as written, which adopts the Amended 2022 District Budget (first revision) with above-mentioned corrections and for all appropriate filings to be made accordingly. TFPD Treasurer to update the FY 2022 District Budget accordingly. There were no responses to the request for discussion. The Motion was voted upon. There were four ayes in the affirmative and one abstention. The Motion passed.

The Public Hearing concluded at 2:07 p.m.

Dave began a discussion of the vehicle which we have been told will be provided to TFPD through a County grant. He wanted to be sure that funding is available as it appears we will need to purchase the vehicle outright with the County then reimbursing us for the purchase price. Chris stated we have funds in account 3132.01 Asset Sales for Repurposing \$24,984 and account 3134.02 Replacement of PPE at end-of-life Reserve \$12,054 which we can reallocate.

Continue Discussion of the Proposed FY 2023 District Budget: Chris lead a discussion of the proposed FY 2023 District Budget by reviewing items line-by-line with all Board members.

Revenue highlights included:

- 3001 Taxes Collected – Due to the Fremont County cyberattack on August 18 and with all County offices remaining closed to the public, we did not receive the Certification of Valuation from the Assessor's Office which was due on August 25. Dave will call the Assessor's Office to inquire as to the status.
- 3001.1 Specific Ownership Tax – Due to the current economy, it was decided to reduce the budgeted amount to \$15K.
- 3050 Grants – At this time, the budgeted amount to remain at zero. Chief Norris does have leads for grants, but needs to figure out the details.

Administrative Expenditures highlights included:

- 4410 Salaries, Taxes & Benefits – Chris to work on the budgeted number.
- 4020 Advertising – Based on past history, the budgeted amount was increased to \$300.
- 4026 Election Fees – Budgeted amount to remain at \$4K. Dave to check with Legal as to what their projected fees would be if Legal were to become our Designated Election Official for the May 2023 election.
- 4040.1 Accounting – Budgeted amount increased to \$5,400 due to outsourcing bookkeeping duties.
- 4040.2 Accounting-Audits – Budgeted amount increased to \$4K. Chris informed the Board that he has requested Erickson, Brown & Kloster to perform a compilation of TFPD financial statements as part of an independent oversight. He is expecting a cost confirmation.
- 4040.31 Legal-District Counsel – Budgeted amount increased to \$6K.
- 4042 Website Domain Costs – Based on figures provided by Chief Norris, the budgeted amount was increased to \$1,210.
- 4043 Community Services – Based on past history, the budgeted amount was increased to \$1K.

Operations Expenditures highlights included:

- 4050 Operation Salaries – Budgeted amount was changed to \$3,600. Chris will look into this account in order to understand its intention as only \$3.99 has been charged to this account to date.
- 4052 Shift Coverage – Budgeted amount was changed to \$45K as there may be other duties/ payments that belong in this account. Chris and Chief Norris to analyze.

Additional highlights discussed:

- 4051 Deployments – Chief Norris to send the detail and account numbers to Chris.
- We need to determine what account is being used for the monthly maintenance payments made to Greg Cook.
- 4160.1 Propane – Due to rising costs, this is a budget concern. Chief Norris is to check pre-buy rates with Blue Flame Gas; Tammy is to check pre-buy rates with Mile High Propane. Chief Norris to provide current propane tank measurements to Chris.

NEXT REGULAR MONTHLY PUBLIC MEETING:

The next regular TFPD Board Meeting has been rescheduled for Wednesday, September 7, 2022, at 2:00 p.m., at the TFPD Main Station.

MOTION TO ADJOURN:

It was moved by David Levy and seconded by Christopher Parker to adjourn the meeting at 3:53 p.m. The Motion was voted upon and carried unanimously.

Respectfully submitted by Cynthia M. Boyle, Secretary to the Board.