



Tallahassee Fire Protection District Minutes of the Board of Directors Regular/Hybrid Meeting May 10, 2021

Scott Fullerton called the Regular/Hybrid Meeting to order at 2:01 p.m., on May 10, 2021.

Directors Present: Scott Fullerton, Brad Nelson, Christopher Parker, Harvey Ammel
(All in-person @ TFPD Main Station. A quorum is present.)

Directors Absent: Cynthia Boyle (excused absence)

Firefighters/Volunteers Present: Chief Mark Norris (In-person @ TFPD Main Station)

Public Present: None

Purpose of Regular/Hybrid Meeting: To discuss agenda items for the regular monthly Board of Directors Meeting and to hold an executive session.

PUBLIC INPUT:

No members of the public were present either in-person or by teleconference call.

OPERATIONS REPORT:

Chief Norris discussed the Operations Report. Highlights include:

- 13 incidents in April, 56 incidents year-to-date.
- Membership: 17 active, 2 probationary, 1 recruit; 6 deployable members.
- Deployments: One in April.
- Project Updates:
 - Donation of obsolete Scott SCBA's to Florissant Fire: When our Scott SCBA's went out of compliance they were replaced by MSA SCBA's. During the propane training event, we learned that Florissant Fire Protection District, Teller County, is using Scott SCBA's and is interested in our obsolete gear for spare parts. We have no use for the gear and it's been taking up space. The Chief asked if the Board had any objection to the donation. The Board had no objections and thought it was for a good cause. The Chief learned there is a standard donation letter for SCBA equipment (donating "as is, where is", they assume all responsibility, etc.) and will forward a copy to Scott prior to the donation.
 - We received our updated medical licenses from Medical Director Numsen and EMR protocols.
 - Many projects were deferred due to unexpected higher priorities in April.
 - Challenge Coins: The generic coin is complete and the Chief needs to talk to the responders about their personalized coins.
 - Canyon Springs water tanks: We hope to restart work on those this month now that the ground is starting to warm.
 - UTV's: We are still waiting for a response from Polaris.
 - Main Station Smokey the Bear Fire Danger Sign: Cindy and Mark agreed to a few changes and rider signs that will not affect the approved budget. That should be ordered and shipped before the June Board Meeting.

- HOA/POA Meetings: The Meadowdale Ranch Road Association's May 8th meeting was cancelled due to an active wildfire that day on County Road 28 and will need to be rescheduled. Double Creek Ranch requested a meeting on August 7th.
- Donations: True Value Trailer donated labor for the E365 conversion.
- Average response was 13 minutes 17 seconds; still beating AMR 100% of the time.

Scott noted for the record that the audit of training certifications requested by the Board on April 12 was completed by the Chief and the findings documented in his report dated April 19 was sent to the Board.

Motion: It was moved by Scott Fullerton and seconded by Harvey Ammel that the Board accepts the report and considers the audit of training certifications task completed. There was no discussion. The Motion was voted upon and carried unanimously.

SECRETARY'S REPORT:

Motion: It was moved by Scott Fullerton and seconded by Brad Nelson to approve the regular Board Meeting Minutes for April 12, 2021. There was no discussion. The Motion was voted upon and carried unanimously.

TREASURER'S REPORT:

Motion: It was moved by Christopher Parker and seconded by Scott Fullerton to approve the Treasurer's Report for April 2021. Chris discussed the Treasurer's Report. There was no further discussion. The Motion was voted upon and carried unanimously.

Chris sought confirmation that we do not file IRS Form 990, which is generally not appropriate for governmental entities. Scott thought we did not, but said he would check the records to confirm that. (For the record, it was confirmed following the meeting.)

Scott noted for the record that: Although we are operating within budget, out an abundance of caution, he, Chris, and the Chief agreed to monitor and limit some spending. This will allow us to create an additional buffer as a hedge against:

- year-on-year call rate increase exceeding last year's "record increase."
- drought and fire risk forecasts ...among other things.

This does not affect any critical items or programs.

ADMINISTRATIVE ISSUES:

Scott discussed the latest COVID trends.

Motion: It was moved by Scott Fullerton and seconded by Brad Nelson to hold the June 14 Board of Directors Meeting as a hybrid meeting with masks at the Main Station with the option of making it more "traditional" when we publish the Agenda if a conservative interpretation of the then current guidelines permits us to do so. Further, this does not affect the right of an individual to wear a mask or other PPE at that meeting. The Motion was voted upon and carried unanimously.

OLD BUSINESS:

Emergency Medical Information kits were distributed to the Chief and Board members.

Motion: It was moved by Scott Fullerton and seconded by Brad Nelson to approve the Emergency Medical Information Program verbiage as submitted for a new page on the TFPD website. The Motion was voted upon and carried unanimously.

Stop the Bleed Class: Progress was affected by the other priorities that occurred in April. Mark will reengage with his team to confirm an administrator in the next couple weeks. Brad complimented Roze Burton's administration of the last Stop the Bleed Class. He also expressed a preference for holding the class after the Covid restrictions are eased.

Improvements to the District Property Database: Cindy has been working diligently to consolidate data from GIS (our historical source of information) and data from the County Assessor to improve the accuracy and usefulness of our property database. She's made great progress! It's already a significant resource. Scott is optimistic that we'll be able to combine that with structures data from the Building Dept. Scott's work on that has been tabled due to other current projects.

Director's Reports: None

NEW BUSINESS:

None

NEXT PUBLIC MEETING:

The next regular TFPD Board Meeting is scheduled for Monday, June 14, 2021, at 2:00 p.m. This will be a hybrid meeting unless modified beforehand.

EXECUTIVE SESSION:

Scott reported that the Committee to Investigate is still investigating and anticipates completing their investigations before the June Board Meeting. The Committee to Investigate will be requesting a Special Meeting Executive Session to discuss their findings.

Motion: It was moved by Scott Fullerton to move to Executive Session pursuant to §24-6-402(4) (f), C.R.S. to discuss personnel matters related to the Chief and Captains. There was no second. Therefore, the Motion failed.

MOTION TO ADJOURN:

It was moved by Scott Fullerton and seconded by Brad Nelson to adjourn the meeting at 2:26 p.m. The Motion was voted upon and carried unanimously.

Respectfully submitted by Scott Fullerton, Chairman/President of the Board.

Operations Report - April 2021

Incidents:

- 13 Incidents in April, 56 total incidents for 2021 (146 total incidents for 2020) - See accompanying NFIRS documentation.

Membership:

- 17 Active Members, 2 Probationary Members, 1 Recruit, 6 IMT Deployable Members, 8 Auxiliary Members - 2 Inactive Members

Updates & Project Status:

- Would like to donate old Scott SCBAs to Florissant Fire We met them at the Propane Fire Safety Training
- Received Dr. Numsen's updated medical license for EMS purchases
- Received Updated 2021 EMR protocols
- Challenge Coin's primary design is completed. No Progress in April
- Water tanks at the Canyon Springs station are mostly buried. Weather stopped progress. Final connections need to be installed and burial completed. - Expect to be able to make progress in May or June.
- HOA Resource Sheet for outdoor burning, No Progress in April
- SBS UTV Project - Waiting for grant info from Polaris, No progress in April
- Smokey Bear sign project in process, no progress made in April

Upcoming POA/HOA Meetings;

- 5/8/2021 1PM Meadowdale Ranch Road Association @ Main Station
- 6/12/2021 High Park Ranch POA @ King Meadow Station Time TBD
- 7/24/2021 Delilah Peak POA @ Main Station Time 10AM - 2PM

Non-Monetary Donations for the current month;

- True Value Trailers donated labor for the E365 conversion project valued at \$496.

Accomplishments(2020);

- Main Station Driveway project completed
- KM Station - door handle lock changed & heaters installed E341 moved KM Station in-service February
- CPR/AED recertification completed in February
- Auxiliary Calendar has been reviewed for 2021 and tentative events towards the end of 2021 are scheduled
- Door codes updated in January for all Current Members and Board Members

Strategic Plan Objectives Reportable Updates & Status;

- HAZMAT call Tracking
 - No call info
- Objective - EMS
 - Part 1 - EMS Within the Fire Dept.
 - Current State Registered/Certified Responders = **4 EMT-B & 4 EMR**
 - 100% of calls have a TFPD State Registered/Certified Medical Responder
 - 1 Member attending EMT training, 1 member planned for EMT training
- Objective - Response Times
 - Ave. Arrival Times: **15:00** minutes For April / **13:17** minutes YTM average 2021
 -
 - We have beat AMR on-scene 100%
- Objective - National Deployment Program
 - Improve National Deployment Program
 - The goal for 2021 - Have crews and apparatus to ensure we have engines listed or deployed for a combined total of **26** weeks
 - **Engines Available in ROSS(IROC) or Deployed 00 weeks in 2021**
 - **We have delisted all engines due to a lack of crew**
 - Single Resource Deployments
 - No Updates

Summary By Incident Type

Report Period: From 04/01/2021 to 04/30/2021

All Selected Fire Departments

Calls By Incident Type

FIRES	Frequency	Percent Of Total Calls	Mutual Aid None	Mutual Aid Given	Mutual Aid Received	Other Aid Given	Invalid Aid Flag	Exposures	Total Incidents
Structure Fires (110-118, 120-123)	1	14.29 %	0	0	1	0	0	0	1
Vehicle Fires (130-138)	0	0.00 %	0	0	0	0	0	0	0
Other Fires (100, 140-173)	1	14.29 %	0	0	1	0	0	0	1
Total Fires	2	28.57 %	0	0	2	0	0	0	2
Pressure Ruptures, Explosion, Overheat (200-251)	0	0.00 %	0	0	0	0	0	0	0
RESCUE CALLS									
Emergency Medical Treatment (300-)	4	57.14 %	0	6	4	0	0	0	10
All Others (331-381)	0	0.00 %	0	0	0	0	0	0	0
Total Rescue Calls	4	57.14 %	0	6	4	0	0	0	10
Hazardous Condition Calls (400-482)	0	0.00 %	0	0	0	0	0	0	0
Service Calls (500-571)	0	0.00 %	0	0	0	0	0	0	0
Good Intent Calls (600-671)	1	14.29 %	1	0	0	0	0	0	1
Severe Weather or Natural Disaster Calls (800-815)	0	0.00 %	0	0	0	0	0	0	0
Special Incident Calls (900-911)	0	0.00 %	0	0	0	0	0	0	0
Unknown Incident Type (UUU)	0	0.00 %	0	0	0	0	0	0	0
FALSE CALLS									
Malicious Calls (710-715, 751)	0	0.00 %	0	0	0	0	0	0	0
Other False Calls (700, 721-746)	0	0.00 %	0	0	0	0	0	0	0
Total False Calls	0	0.00 %	0	0	0	0	0	0	0
TOTAL CALLS	7	100.00 %	1	6	6	0	0	0	13

Total Incidents With Exposure Fires 0 Total Fire Dollar Loss \$ 1,100.00

Total Exposure Fires 0 Total Dollar Loss \$ 1,100.00

Casualty Summary	Civilian	Fire Service
Fire Related Injuries	0	1
Non-Fire Injuries	0	0
Fire Related Deaths	0	0
Non-Fire Deaths	0	0

Summary By Incident Type

Report Period: From 01/01/2021 to 04/30/2021

All Selected Fire Departments

Calls By Incident Type

FIRES	Frequency	Percent Of Total Calls	Mutual Aid None	Mutual Aid Given	Mutual Aid Received	Other Aid Given	Invalid Aid Flag	Exposures	Total Incidents
Structure Fires (110-118, 120-123)	2	4.55 %	0	0	2	0	0	0	2
Vehicle Fires (130-138)	0	0.00 %	0	0	0	0	0	0	0
Other Fires (100, 140-173)	2	4.55 %	0	0	2	0	0	0	2
Total Fires	4	9.09 %	0	0	4	0	0	0	4
Pressure Ruptures, Explosion, Overheat (200-251)	0	0.00 %	0	0	0	0	0	0	0
RESCUE CALLS									
Emergency Medical Treatment (300-329)	29	65.91 %	8	12	21	0	0	0	41
All Others (331-381)	0	0.00 %	0	0	0	0	0	0	0
Total Rescue Calls	29	65.91 %	8	12	21	0	0	0	41
Hazardous Condition Calls (400-482)	1	2.27 %	0	0	1	0	0	0	1
Service Calls (500-571)	1	2.27 %	0	0	1	0	0	0	1
Good Intent Calls (600-671)	9	20.45 %	9	0	0	0	0	0	9
Severe Weather or Natural Disaster Calls (800-815)	0	0.00 %	0	0	0	0	0	0	0
Special Incident Calls (900-911)	0	0.00 %	0	0	0	0	0	0	0
Unknown Incident Type (UUU)	0	0.00 %	0	0	0	0	0	0	0
FALSE CALLS									
Malicious Calls (710-715, 751)	0	0.00 %	0	0	0	0	0	0	0
Other False Calls (700, 721-746)	0	0.00 %	0	0	0	0	0	0	0
Total False Calls	0	0.00 %	0	0	0	0	0	0	0
TOTAL CALLS	44	100.00 %	17	12	27	0	0	0	56

Total Incidents With Exposure Fires 0 Total Fire Dollar Loss \$ 1,120.00

Total Exposure Fires 0 Total Dollar Loss \$ 1,120.00

Casualty Summary	Civilian	Fire Service
Fire Related Injuries	0	1
Non-Fire Injuries	0	0
Fire Related Deaths	0	0
Non-Fire Deaths	0	0



April, 2021 report for Tallahassee Fire Protection District

Fire Recovery USA <inspections@firerecoveryusa.com>
Reply-To: inspections@firerecoveryusa.com
To: chief@talxfire.com

Sat, May 1, 2021 at 4:29 AM

Monthly Totals For Tallahassee Fire Protection District

April, 2021

Dear Mark Norris,
This monthly status report gives you a quick snapshot (as of 2021-05-01) of the claims which have been submitted and paid in the previous month.

	Last Month (Apr)		All Year (2021)	
	# Claims	\$ Amount	# Claims	\$ Amount
Claims Submitted	1	\$395.20	6	\$5,001.20
Payments Received By FRUSA	1	\$906.40	6	\$6,412.80
Claims Denied	0	\$0.00	0	\$0.00
Non-Billable (Other)	0	-	0	-
In Progress	1	-	6	-