

Tallahassee Fire Protection District Minutes of the Board of Directors Regular Monthly Public BOD Meeting & Public Hearing August 14, 2023

David Levy called the Regular Monthly Public Meeting to order at 2:00 p.m., on August 14, 2023.

Directors Present: David Levy, Tammy Becht, Christopher Parker Judith Schmidt. Kristen Sanders was

participating via telephone. A quorum is present.

Directors Absent: None

Firefighters/Volunteers Present: Chief Mark Norris
Public Present: Dr Steve & Leigh Bohannon

Purpose of Regular Monthly Public Meeting: To discuss agenda items for the regular monthly

Board of Directors Meeting & to hold a Public Hearing.

CALL TO ORDER AND ROLL CALL - Quorum established (at least 3 Directors Present)

PUBLIC HEARING

A public hearing was held to discuss the 2nd amendment of the 2023 annual budget. The public notice for the hearing was posted in the Daily Record as well as on the TFPD website following notification requirements. The budget was also posted on the website and at the Main Station. No members of the public had input regarding the amended budget.

Motion: David Levy made a motion to approve Resolution 2023-07 for the 2nd amendment to the 2023 Annual Budget. The Motion was voted upon and carried unanimously.

PUBLIC INPUT

No members of the public had any input for the regular BOD meeting.

SECRETARY'S REPORT

David Levy asked Tammy Becht if there were any needs she had for the secretary position or if she needed any additional support. Tammy stated she felt things were going well and did not have any issues or needs.

<u>Motion</u>: It was moved by David Levy and seconded by Christopher Parker to approve the Regular Board Meeting Minutes of July 10, 2023. There were no responses to the request for discussion. The Motion was voted upon and carried unanimously.

TREASURER'S REPORT

Chris Parker shared some talking points regarding the Treasurer's Report:

- 1. The District decreased its cash position before reserves this month to \$146,695. The QB checking account cash balance, before reserves, as of June 30, 2023, was \$168,148.
- 2. Chris paid the USPS box fee of \$310.
- 3. Chris moved \$23,427 out of Committed funds as previously discussed.
- 4. He explained the credit card decline in available credit. He stated that even when payments are made, it does not increase the amount of available credit for use until the month rolls over to a new month. He stated this could negatively impact the volunteers out on deployment if they needed to charge hotel or gas expenses and the credit card did not have available credit. Chris was going to have the limit increased on the card so that the District would not be impacted.

- 5. Chris discussed the reimbursement claim that was made for the required insurance through the Colorado Heart & Lung Cancer coverage. \$185 was received for that.
- 6. Due to expensed and deployments Chris stated a cash transfer of \$20K was made from the Bank of San Juan to the Wells Fargo bank for payroll.

<u>Motion:</u> It was moved by David Levy and seconded by Tamara Becht to approve the Treasurer's Report for July's Financial Statements, 2023. There were no responses to the request for discussion. The Motion was voted upon and carried unanimously.

OPERATIONS REPORT

Chief Norris discussed the highlights of the July Operations Report:

- 9 Incidents in July, 61 total incidents for 2023 (136 2022, 147 2021, 146 2020) See accompanying response reports.
- Membership:
 - 10(-2) Active Responders, 3() Probationary, 1() Recruit, 8(+2) Engine, 6() Overhead, 4(-2) Auxiliary Members
- Updates & Project Status:
 - E361 is being scheduled for repair as soon as we get the info from Karl and the engine deployment income is finalized.
 - Stop the Bleed for the community is being scheduled based on instructor availability.
 - Water tanks at the Canyon Springs station are mostly buried. Weather and Fire Restrictions stopped progress. Final connections need to be installed and burial completed. Brian and Karl were leading this project so there will be continuing delays until we get up to speed.
- Upcoming POA/HOA Meetings;
 - 8/12/2023 Alpine Bluffs Mark Attending
 - 8/26/2023 Canyon Springs Jim Attending
- Non-Monetary Donations;
 - 10 APX6000 Radios from Colorado State Patrol

The Chief stated that prior to 2020/Pre-covid the average calls were 100 per year. Since then, the District has seen an increase in calls.

<u>Motion:</u> It was moved by David Levy and seconded by Kristen Sanders to accept the operations report for July 2023. There were no responses to the request for discussion. The Motion was voted upon and carried unanimously.

PRESIDENT'S REPORT

Dave Levy and Chris Parker attended the Canon City Fire Station Open House and were able to tour the new station. They were impressed by their operation and the new building. By comparison, the Canon City Fire Dept had 40 calls in the last 12 days.

OLD BUSINESS

The upcoming Open House for the TFPD was discussed. Chief Norris stated the event was promoted by Facebook posts and a flyer was posted in the paper to notify the public. He stated everything was set up and ready as far as vendors and food trucks. Volunteers and the board members were asked to arrive early to help with set up.

NEW BUSINESS

There were no new business items presented.

NEXT PUBLIC MEETING

Board of Directors – Monday September 11, 2023 at 2:00 PM.

MOTION TO ADJOURN

It was moved by David Levy and seconded by Judith Schmidt to adjourn the meeting at 3:26 p.m. The Motion was voted upon and carried unanimously.

Respectfully submitted by Tamara Becht, Secretary of the Board

Operations Report - July 2023

Incidents:

- 9 Incidents in July, 61 total incidents for 2023 (136 - 2022, 147 - 2021, 146 - 2020) - See accompanying response reports.

Membership:

- 10(-2) Active Responders, 3() Probationary, 1() Recruit, 8(+2) Engine, 6() Overhead, 4(-2) Auxiliary Members

Updates & Project Status:

- E361 is being scheduled for repair as soon as we get the info from Karl and the engine deployment income is finalized.
- Stop the Bleed for the community is being scheduled based on instructor availability.
- Water tanks at the Canyon Springs station are mostly buried. Weather and Fire Restrictions stopped progress. Final connections need to be installed and burial completed. Brian and Karl were leading this project so there will be continuing delays until we get up to speed.

Upcoming POA/HOA Meetings;

- 8/12/2023 Alpine Bluffs Mark Attending
- 8/26/2023 Canyon Springs Jim Attending

Non-Monetary Donations;

- 10 APX6000 Radios from Colorado State Patrol

Accomplishments(2023);

Obiective - EMS

o Part 1 - EMS Within the Fire Dept.

Strategic Plan Objectives Reportable Updates & Status;

■ Current State Registered/Certified Responders = 8 EMTs & 1 EMR

•

- Objective Response Times
 - Ave. Arrival Times: 28:06 minutes:seconds For July / 16:03 minutes:seconds YTD average 2023

- Objective National Deployment Program
 - National Deployment Program
 - Total of 5 deployments for 2023
 - Total net revenue from all deployments is 2023: \$40575.00 (estimated based on billing submission)
 - Engine Deployments
 - Total of 2 engine deployments for 2023

•

- Single Resource Deployments this month
 - Total of 3 single resource deployments for 2023

•

Tallahassee Fire Protection District Call History Report by Date 1/1/2023 - 7/31/2023

Date	Туре	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Wed 01/04/2023 15:56	Motor Vehicle Incident - ALL	665	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	County Road 11 RD	6	01:57
Fri 01/13/2023 07:06	Motor Vehicle Incident - ALL	2369	324 Motor vehicle accident with no injuries.	31 Provide first aid & check for injuries	MM5.5 Colorado Highway 9	2	01:47
Thu 01/19/2023 12:31	Motor Vehicle Incident - ALL	3548	324 Motor vehicle accident with no injuries.	86 Investigate	Colorado Highway 9	2	00:52
Thu 01/26/2023 16:11	Fire	4917	240 Explosion (no fire), other	86 Investigate	MM11 County Road 69	4	01:20
Sat 01/28/2023 18:15	Motor Vehicle Incident - ALL	5298	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	Colorado Highway 9	2	02:28
Sun 01/29/2023 10:45	Motor Vehicle Incident - ALL	5384	322 Motor vehicle accident with injuries	22 Rescue, remove from harm	MM263 US 50	8	03:46
Mon 01/30/2023 18:53	Motor Vehicle Incident - ALL	5625	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	MM15 County Road 28	2	01:03
Sat 02/04/2023 08:29	EMS	6611	661 EMS call, party transported by non-fire agency	30 Emergency medical services, other	4807 Colorado Highway 9	5	00:57
Sat 02/04/2023 16:07	EMS	6681	661 EMS call, party transported by non-fire agency	31 Provide first aid & check for injuries	RR US 50	3	01:28
Sat 02/18/2023 10:20	Fire	9557	111 Building fire	10 Fire control or extinguishment, other	569 County Road 10	10	10:25
Tue 02/21/2023 05:45	Fire	10050	651 Smoke scare, odor of smoke	86 Investigate	US 50	3	00:33
Wed 02/22/2023 12:58	Motor Vehicle Incident - ALL	10358	324 Motor vehicle accident with no injuries.	86 Investigate	MM263 US 50	3	00:34
Wed 02/22/2023 13:17	Motor Vehicle Incident - ALL	10362	600 Good intent call, other	70 Assistance, other	MM7 Colorado Highway 9	2	00:25
Sun 02/26/2023 03:13	Special Duty	11024	554 Assist invalid	73 Provide manpower	0215 Meadowdale Lane LN	2	01:02
Tue 02/28/2023 07:23	EMS	11394	661 EMS call, party transported by non-fire agency	31 Provide first aid & check for injuries	489 County Road 21A	4	01:37
Fri 03/03/2023 22:46	Motor Vehicle Incident - ALL	12193	324 Motor vehicle accident with no injuries.	70 Assistance, other	US 50	1	02:02
Mon 03/06/2023 17:31	EMS	12665	661 EMS call, party transported by non-fire agency	30 Emergency medical services, other	489 County Road 21A	1	01:45
Thu 03/09/2023 14:58	EMS	13317	321 EMS call, excluding vehicle accident with injury	31 Provide first aid & check for injuries	Colorado Highway 9	3	00:41
Sat 03/11/2023 20:08	Fire	13826	160 Special outside fire, other	86 Investigate	656 County Road 3	1	01:02
Thu 03/16/2023 06:18	Motor Vehicle Incident - ALL	14723	324 Motor vehicle accident with no injuries.	86 Investigate	MM258 US 50	1	00:56
Sat 03/18/2023 09:00	Special Duty	15175	900 Special type of incident, other	00 Action taken, other	2518 Colorado Highway 9	2	06:00
Wed 03/22/2023 21:02	Motor Vehicle Incident - ALL	16110	324 Motor vehicle accident with no injuries.	86 Investigate	MM14 Colorado Highway 9	2	01:35

Tallahassee Fire Protection District Call History Report by Date 1/1/2023 - 7/31/2023

Date	Туре	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Thu 03/23/2023 08:15	EMS	16164	661 EMS call, party transported by non-fire agency	30 Emergency medical services, other	0054 County Road 11 RD	2	00:40
Fri 03/24/2023 09:15	Fire	16421	651 Smoke scare, odor of smoke	86 Investigate	Colorado Highway 9	2	00:39
Wed 03/29/2023 10:54	Fire	17521	651 Smoke scare, odor of smoke	86 Investigate	236 Star Ranch Road	2	00:14
Thu 03/30/2023 16:58	Mutual Aid	17813	900 Special type of incident, other	00 Action taken, other		1	05:12
Wed 04/05/2023 09:33	EMS	18929	661 EMS call, party transported by non-fire agency	31 Provide first aid & check for injuries	489 County Road 21A	2	01:11
Fri 04/07/2023 03:12	EMS	19319	321 EMS call, excluding vehicle accident with injury	86 Investigate	US 50	1	00:35
Fri 04/07/2023 15:10	Fire	19439	561 Unauthorized burning	86 Investigate	41746 US 50	1	00:14
Sat 04/08/2023 12:24	Fire	19605	631 Authorized controlled burning	86 Investigate	41746 US 50	1	00:48
Sun 04/09/2023 16:45	Fire	19833	561 Unauthorized burning	11 Extinguishment by fire service personnel	1385 Lowry Ranch RD	3	01:08
Mon 04/10/2023 10:02	EMS	19957	320 Emergency Medical Service, other	30 Emergency medical services, other	489 County Road 21A	1	02:02
Mon 04/10/2023 18:09	EMS	20094	661 EMS call, party transported by non-fire agency	31 Provide first aid & check for injuries	9421 County Road 69	4	01:54
Wed 04/12/2023 08:49	EMS	20392	300 Rescue, EMS incident, other	30 Emergency medical services, other	489 County Road 21A	1	01:34
Sun 04/23/2023 04:08	Fire	22809	651 Smoke scare, odor of smoke	86 Investigate	41904 US 50	2	00:37
Sun 04/23/2023 17:29	Motor Vehicle Incident - ALL	22907	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	MM7 County Road 11 RD	6	03:33
Mon 04/24/2023 09:34	Fire	23035	131 Passenger vehicle fire	87 Investigate fire out on arrival	1436 Buckhorn LN	3	01:51
Mon 05/01/2023 16:55	Special Duty	24696	550 Public service assistance, other	86 Investigate	MM261 US 50	3	00:50
Mon 05/15/2023 20:48	EMS	27958	321 EMS call, excluding vehicle accident with injury	31 Provide first aid & check for injuries	MM4 Highway 9 HWY	3	01:05
Wed 05/17/2023 15:53	Motor Vehicle Incident - ALL	28437	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	Colorado Highway 9	6	01:00
Sun 06/04/2023 10:56	Motor Vehicle Incident - ALL	32560	324 Motor vehicle accident with no injuries.	86 Investigate	Temple C County Road 3A	5	01:51
Mon 06/05/2023 20:13	Fire	32890	113 Cooking fire, confined to container	86 Investigate	16501 County Road 69	3	01:40
Tue 06/06/2023 15:12	EMS	33067	300 Rescue, EMS incident, other	31 Provide first aid & check for injuries	MM5 Highway 9 HWY	1	00:55
Fri 06/09/2023 13:58	EMS	33800	311 Medical assist, assist EMS crew	30 Emergency medical services, other	41921 US 50	3	00:17
Sat 06/10/2023 11:01	EMS	33981	300 Rescue, EMS incident, other	30 Emergency medical services, other	MM10 Shelf RD	2	01:47
Fri 06/16/2023 06:58	Motor Vehicle Incident - ALL	35321	324 Motor vehicle accident with no injuries.	78 Control traffic	CR2 Colorado Highway 9	4	01:44
Sat 06/17/2023 02:40	Motor Vehicle Incident - ALL	35542	324 Motor vehicle accident with no injuries.	31 Provide first aid & check for injuries	MM2 County Road 11 RD	4	02:29
Mon 06/19/2023 08:44	Motor Vehicle Incident - ALL	35962	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	41746 US 50	4	00:42

Tallahassee Fire Protection District Call History Report by Date 1/1/2023 - 7/31/2023

Date	Туре	Incident #	Incident Type	Primary Action	Address	# Of Attendees	Total Time
Mon 06/19/2023 10:09	Motor Vehicle Incident - ALL	35979	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	Hwy9 US 50	4	01:10
Wed 06/21/2023 15:19	Motor Vehicle Incident - ALL	36543	322 Motor vehicle accident with injuries	86 Investigate	US 50	8	02:06
Thu 06/22/2023 09:59	Search & Rescue - Water Ice Etc	36728	342 Search for person in water	86 Investigate	MM259 US 50	3	01:17
Fri 06/23/2023 08:55	Motor Vehicle Incident - ALL	36965	324 Motor vehicle accident with no injuries.	78 Control traffic	MM268.5 US 50	5	02:14
Sun 07/02/2023 15:59	Fire	39105	651 Smoke scare, odor of smoke	86 Investigate	1590 Cimarron Crossing West	2	03:09
Wed 07/05/2023 12:28	Motor Vehicle Incident - ALL	39817	322 Motor vehicle accident with injuries	31 Provide first aid & check for injuries	County Road 11 RD	2	02:12
Thu 07/06/2023 16:10	Fire	40116	141 Forest, woods or wildland fire	14 Contain fire (wildland)	114 Buckhorn LN	6	07:02
Fri 07/07/2023 19:13	EMS	40411	661 EMS call, party transported by non-fire agency	31 Provide first aid & check for injuries	41931 US 50	2	01:33
Fri 07/14/2023 11:38	Motor Vehicle Incident - ALL	41961	131 Passenger vehicle fire	86 Investigate	Colorado Highway 9	6	00:37
Tue 07/18/2023 20:31	Fire	43015	141 Forest, woods or wildland fire	86 Investigate	MM259.5 US 50	2	01:23
Sun 07/30/2023 09:09	Fire	45576	651 Smoke scare, odor of smoke	86 Investigate	MM12 County Road 11 RD	5	01:15
Mon 07/31/2023 15:58	Fire	45887	141 Forest, woods or wildland fire	86 Investigate	1000 Walker Way	8	03:34
Mon 07/31/2023 19:27	EMS	45939	320 Emergency Medical Service, other	30 Emergency medical services, other	MM1 Colorado Highway 9	1	00:00

Total calls for EMS:	17	
Total calls for Fire:	17	
Total calls for Fire Inspection:	0	
Total calls for Hazardous Materials Incident:	0	
Total calls for Motor Vehicle Incident - ALL:	22	
Total calls for Mutual Aid:	1	
Total calls for Public Service:	0	
Total calls for Search & Rescue - Water Ice Etc:	1	
Total calls for Special Duty:	3	
Total calls:	61	Avg. Call Attendance: 3.16
Total Time:	108:19	

Tallahassee Fire Protection District Average Response Time Report

Average Response Time	Total Calls	Total Response Time (Alarm to EnRoute)
09m:22s	8	01h:15m:00s

Average Arrival Time	Total Calls	Total Arrival Time (EnRoute to Arrival)
31m:37s	8	04h:13m:00s

Average Call Length	Total Calls	Total Time (Alarm to InService)
02h:18m:00s	9	20h:45m:00s

Longest Response	Shortest Response	
24m:00s	60s	

Tallahassee Fire Protection District Average Response Time Report

Average Response Time	Total Calls	Total Response Time (Alarm to EnRoute)
08m:54s	60	08h:54m:00s

Average Arrival Time	Total Calls	Total Arrival Time (EnRoute to Arrival)
16m:20s	60	16h:20m:00s

Average Call Length	Total Calls	Total Time (Alarm to InService)
01h:46m:00s	61	04d:12h:19m:00s

Longest Response	Shortest Response	
02h:04m:00s	0s	

Tallahassee Fire Protection District Call Attendance Report by Date 1/1/2023 - 7/31/2023

Name	EMS (17)	Fire (17)	Fire Inspection (0)	Hazardous Materials Incident (0)	Motor Vehicle Incident - ALL (22)	Mutual Aid (1)	Public Service (0)	Search & Rescue - Water Ice Etc (1)	Special Duty (3)	Total (61)
Mark Norris	7 (41.2)	9 (52.9)	0	0	13 (59.1)	0	0	1 (100.0)	2 (66.7)	32 (52.5)
Greg Cook	6 (35.3)	7 (41.2)	0	0	12 (54.5)	0	0	0	0	25 (41.0)
James Rice	5 (29.4)	9 (52.9)	0	0	7 (31.8)	0	0	0	1 (33.3)	22 (36.1)
Donna Toeorek	2 (11.8)	5 (29.4)	0	0	11 (50.0)	0	0	1 (100.0)	0	19 (31.1)
Dominic Manley	5 (29.4)	2 (11.8)	0	0	4 (18.2)	1 (100.0)	0	0	2 (66.7)	14 (23.0)
Karl Felber	3 (17.6)	2 (11.8)	0	0	3 (13.6)	0	0	0	1 (33.3)	9 (14.8)
Laurie Inman	2 (11.8)	1 (5.9)	0	0	4 (18.2)	0	0	1 (100.0)	0	8 (13.1)
Toby Bryant	1 (5.9)	5 (29.4)	0	0	1 (4.5)	0	0	0	0	7 (11.5)
Donald Worrell	0	4 (23.5)	0	0	3 (13.6)	0	0	0	0	7 (11.5)
Cayden Stahr	0	1 (5.9)	0	0	3 (13.6)	0	0	0	0	4 (6.6)
Brian Gardiner	0	2 (11.8)	0	0	1 (4.5)	0	0	0	0	3 (4.9)
Falyn Smith	1 (5.9)	0	0	0	1 (4.5)	0	0	0	0	2 (3.3)
George Reichert	0	2 (11.8)	0	0	0	0	0	0	0	2 (3.3)
William "Billy" Jonas	0	0	0	0	1 (4.5)	0	0	0	0	1 (1.6)
Elijah Vigil	0	0	0	0	1 (4.5)	0	0	0	0	1 (1.6)
Joy Dutton	0	0	0	0	1 (4.5)	0	0	0	0	1 (1.6)
Joey Silva	0	0	0	0	1 (4.5)	0	0	0	0	1 (1.6)
Kelvin Smith	0	0	0	0	1 (4.5)	0	0	0	0	1 (1.6)
William Sullivan	0	0	0	0	0	0	0	0	0	0
Winter Etter	0	0	0	0	0	0	0	0	0	0
Wesley Marrs	0	0	0	0	0	0	0	0	0	0
Jennifer Norris	0	0	0	0	0	0	0	0	0	0

Tallahassee Fire Protection District Call Attendance Report by Date 1/1/2023 - 7/31/2023

Name	EMS (17)	Fire (17)	Fire Inspection (0)	Hazardous Materials Incident (0)	Motor Vehicle Incident - ALL (22)	Mutual Aid (1)	Public Service (0)	Search & Rescue - Water Ice Etc (1)	Special Duty (3)	Total (61)
Misty Smith	0	0	0	0	0	0	0	0	0	0
No Officer On-Scene	0	0	0	0	0	0	0	0	0	0

Tallahassee Fire Protection District Call History Report by Date 7/1/2023 - 7/31/2023

Date	Туре	Incident #	Incident Type Primary Action		Address	# Of Attendees	Total Time
Sun 07/02/2023 15:59	Fire	39105	651 Smoke scare, odor of smoke 86 Investigate		1590 Cimarron Crossing West	2	03:09
Wed 07/05/2023 12:28	Motor Vehicle Incident - ALL	39817	322 Motor vehicle accident with injuries 31 Provide first aid & check for injuries		County Road 11 RD	2	02:12
Thu 07/06/2023 16:10	Fire	40116	141 Forest, woods or wildland fire 14 Contain fire (wildland)		114 Buckhorn LN	6	07:02
Fri 07/07/2023 19:13	EMS	40411	661 EMS call, party transported by non-fire agency 31 Provide first aid & check for injuries		41931 US 50	2	01:33
Fri 07/14/2023 11:38	Motor Vehicle Incident - ALL	41961	131 Passenger vehicle fire	86 Investigate	Colorado Highway 9	6	00:37
Tue 07/18/2023 20:31	Fire	43015	141 Forest, woods or wildland fire	86 Investigate	MM259.5 US 50	2	01:23
Sun 07/30/2023 09:09	Fire	45576	651 Smoke scare, odor of smoke	86 Investigate	MM12 County Road 11 RD	5	01:15
Mon 07/31/2023 15:58	Fire	45887	141 Forest, woods or wildland fire 86 Investigate		1000 Walker Way	8	03:34
Mon 07/31/2023 19:27	EMS	45939	320 Emergency Medical Service, other	30 Emergency medical services, other	MM1 Colorado Highway 9	1	00:00

Total calls for EMS:	2	
Total calls for Fire:	5	
Total calls for Fire Inspection:	0	
Total calls for Hazardous Materials Incident:	0	
Total calls for Motor Vehicle Incident - ALL:	2	
Total calls for Mutual Aid:	0	
Total calls for Public Service:	0	
Total calls for Search & Rescue - Water Ice Etc:	0	
Total calls for Special Duty:	0	
Total calls:	9	Avg. Call Attendance: 3.78
Total Time:	20:45	