



**TALLAHASSEE FIRE PROTECTION DISTRICT
P.O. BOX 510, CAÑON CITY, CO 81215**

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 12TH , 2024, AT 2:00 PM AT THE MAIN STATION, 2518 STATE HIGHWAY 9.**

CALL TO ORDER AND ROLL CALL - Establish Quorum (at least 3 Directors Present)

PUBLIC INPUT: Three minute time limit per speaker.

SECRETARY'S REPORT

- Motion to accept the meeting minutes of January 8th, 2024, Monthly Board Meeting.
 - Suggested amendments or corrections to the minutes
- Safety and Storage of TFPD Secretary File Proposal discussion
- New Requirement: Designated Accessibility Officer
 - Designation of Secretary Position as Accessibility Officer discussion
- New requirement and apparent unfunded mandate for Website review
 - Website checker: checkmydistrict.com
 - Website checker: Getstreamline.com via e-mail from Michael Rivera @ Streamline
 - Response from attorney regarding submitted questions
 - Any related discussion concerning compliance with accessibility bill requirements

TREASURER'S REPORT

- Presentation of January, 2024 Treasurer's Report
- Motion to accept the January, 2024 Treasurer's Report.
- Miscellaneous comments, observations, questions and/or concerns
- Filing of Mill Levy Certification with County Assessor's Office: completed
- Question: Is the 2024 Budget entered into QB and the current budget being used?
- Payment of King Meadows annual lease amount: possible QB notification (reminder)creation

OPERATIONS REPORT

- January, 2024 Operations report
- Motion to accept report
- Status of deployable vehicles and deployments
- Deployment status currently: Listed?
- Status of new on-line training assist program
 - Motion required?
- Status of controlled burn at King Meadows Station
- Status of Propane Training in March: Location Verification

PRESIDENT'S REPORT

- Discussion of required audit for 2023: Email sent to EBK CPA & response status
- Chase Credit Card Account: Documentation Sent to Chase for transfer of responsibility
- Spending: beginning of deployment season: Caution
- Reminder to all Board members: Please check the TFPD email site for relevant emails on regular basis throughout the month
- Appointment of Vice Chairperson of TFPD Board and motion to accept.

OLD BUSINESS

- Donations: \$100.00 anonymous unrestricted donation
- Open discussion with those present concerning other old business or continuing projects

NEW BUSINESS (Opportunity for Directors to bring up new issues for discussion)

- Open discussion and suggestions of new business related matters and issues.
- Fund raiser February 18th, 2024 at the Main Station from 1pm through 3pm

ADMINISTRATIVE MATTERS

- Motion to accept resignation of current Board Member and Secretary, Tammy Becht
 - Recognition of service to the Board and Community and statement of gratitude
- Presentation of self nomination request to DOE Norris from Carol Zimney
- Motion to accept Carol Zimney as replacement Board member
- Motion to appoint Carol Zimney as the Secretary of the Board of the TFPD
- Oath of Office administered to Carol Zimney
- Resolution appointing Secretary of the TFPD as the Accessibility Officer (if available)
- Motion to retain Tammy Becht in an advisory position to assist with the transition of the new member of the Board with access to e-mails, website, and all related documents required to complete the necessary training and transition associated with the TFPD.

NEXT PUBLIC MEETING

- Board of Directors – Monday, March 11th, 2024 at 2:00 PM.

MOTION TO ADJOURN